

RULES OF THE ERASMUS + PROJECT AND STUDENTS TRIPS
REGULATIONS OF THE ERASMUS + PROJECT
COOPERATION FOR INNOVATION AND EXCHANGE OF GOOD PRACTICES
STRATEGIC PARTNERSHIP OF SCHOOLS IMPLEMENTED BY
TECHNICAL SECONDARY SCHOOL OF ENERGY IN POZNAŃ

PROJECT TITLE: "CATCH THE EUROPEAN SUN"

I. GENERAL INFORMATION

1. The project is implemented from September 1, 2019 to August 31, 2021 under the Erasmus+ programme:

COOPERATION FOR INNOVATION AND EXCHANGE OF GOOD PRACTICES.
SCHOOL STRATEGIC PARTNERSHIP.

2. Project characteristics:

Entering adult life, a young person should be equipped with the skills to cope with challenges in a changing reality. The main goal of the project is to develop and strengthen key competences, necessary for 21st century students and graduates. The labor market is increasingly interested in what employees know, what they understand and are able to do in practice. At European level, developing synergies between different countries is very important to get a better connection between education and training, especially in innovative sectors such as solar energy. The project lasts two years and is based on the exchange of good practices. The goal of the project is to produce ecological facilities equipped with solar powered devices that meet the needs of young people while providing clean energy. In addition, our project activities will focus on developing information search skills and the use of new technologies while improving language skills. The added value is improving the quality of school work.

3. The project provides for the exchange of students from 5 partner countries: Greece, Portugal, Turkey, Italy and Poland. Students exchanges are treated as a tribute to students who stand out for their commitment to the project.

4. The working languages of the project are English and Polish.

5. Participants of the project may be students of Technical Secondary School of Energy.

6. Participation in the project is voluntary and free because it is implemented from European Union funds. Students exchanges are paid for by the school's grant (transport, meals, additional insurance, trips, pocket money). Accommodation will be provided by students and their families from the host school.

7. In April 2021, the project meeting will take place in Poland. Our school as the host of the meeting is obliged to host 20 (twenty) students from partner schools providing accommodation and meals.

7. General supervision over the implementation of the project and recruitment are the competence of the school and will be led by the project coordinator.

8. Full details of the project will be posted on the school's website www.energetyk.edu.pl

II ELIGIBILITY CRITERIA AND RULES OF RECRUITMENT

1. Recruitment for the project will be announced on Technical Secondary School of Energy bulletin board.

2. Recruitment will last min. 2 weeks and will start in September 2019. The start and end dates for accepting applications for the project are given in the recruitment announcement.

3. Recruitment is carried out by a recruitment commission appointed by the school's Principal.

4. Submissions to the project are made by the student based on the application form.

5. Application forms for underage students should be additionally signed by a parent/legal guardian.

6. Students and their parent/legal guardians have the right to view the recruitment documentation concerning them.

7. The assessment of candidates will be conducted on the basis of an interview in Polish and English, verification of the data contained in the recruitment form and relation to school duty on the basis of the opinion of the Pedagogical Council.

8. Students with the most points will be qualified for the project and entered on the ranking list, others will be put on the reserve list.

9. The list of qualified students will be forwarded to interested persons during the project meeting.

III. RULES FOR PARTICIPATION IN THE PROJECT

1. The duties of students qualified for the project include:
 - a. timely and reliable fulfillment of assigned project tasks,
 - b. obligatory attendance at meetings regarding the implementation of the project,
 - c. active participation in project work.
2. Students who do not engage in the tasks may be removed from the school project team.
3. Being a member of a school project team means regular involvement in project activities before, during and after students exchanges, and joint pursuit of project goals.

IV. CRITERIA FOR THE SELECTION OF STUDENTS FOR MOBILITY UNDER THE PROJECT

1. Very good behavior and good academic performance.
2. Communicative level of English.
3. Emotional maturity based on the opinion of the pedagogue, psychologist and ward educator.
4. Broadly understood personal predispositions that will be useful during classes during a stay abroad, e.g. communication skills, openness and respect for people from a different cultural background.
5. The degree of students involvement in carrying out project tasks:
 - a) attendance at meetings regarding project implementation, participation in evaluation and dissemination of the project results,
 - b) the quality of project tasks carried out, compliance with the deadline for carrying out the tasks.

V. RULES FOR THE SELECTION OF STUDENTS FOR MOBILITY UNDER THE PROJECT

1. The selection of students for the exchange is made by a recruitment team consisting of at least 3 people: a representative of school management and two school project team teachers.
2. Travel dates: Italy - March 2020, Greece - April 2020, Portugal - October 2020 and Turkey - January 2021.

3. If a student qualified to leave indicates resignation, another student from the reserve list will be selected in his place.

4. In the event of cancellation of the trip without providing a valid, documented reason, the student's parents / legal guardians cover the costs associated with expenses incurred to organize the trip.

5. Before departure, a meeting is organized with the parents / legal guardians of outgoing students to provide necessary information related to travel and stay abroad.

6. All issues not included in the regulations will be resolved by the school Principal and the project coordinator.

VI. RULES OF BEHAVIOR DURING GROUP TRIPS UNDER AN INTERNATIONAL EXCHANGE

1. Each participant in the exchange represents Technical Secondary School of Energy in Poznań

2. During group trips as part of the exchange of participants, the rules contained in the School's Statute and the rules of school trips apply.

3. In order for the student to take part in the trip, he is required to provide a complete set of documents (consent of legal guardians, information card, data for telephone and electronic contact with the student and his parents / guardians) within the time limit specified by the coordinator and for written confirmation of becoming acquainted with the rules of participation in the trip. In addition, consent is required to provide medical assistance and to have an EHIC.

4. Proper preparation for the trip applies to every student taking part in it; this involves the issue of gathering a set of documents, appropriate clothing, footwear, etc.

5. Participants of the trip are obliged to strictly follow the instructions of the project coordinator and supervisors.

6. Each participant is strictly subject to the following prohibitions:

a. the prohibition of independent distance from the group,

b. a ban on using drugs of any kind.

7. Participants of the exchange adapt to the program and time schedule of the day.

8. Participants of the exchange comply with health, safety, fire and traffic regulations.

9. It is the responsibility of each participant of the exchange to maintain a cultural attitude and care for the good name of the school and country. Participants do not violate the dignity of participants representing a different culture, religion or belief.

10. If the above rules are violated, the student will be excluded from further participation in the project, its assessment of behavior will be reduced and the penalties provided for in the school's Statute will be applied.

11. Parents / legal guardians are financially responsible for any destruction or damage to the student's accommodation.

12. Upon arrival at the accommodation facility, all exchange participants must comply with the provisions in force there.

13. During trips as part of the exchange, students have no right, without the consent of the guardian, to move away from accommodation and from the group.

VII. FINAL PROVISIONS

1. In the event of unforeseen circumstances, the coordinator shall have the right to amend the provisions of the above regulations.

2. In the event of disputes, the decision will be taken by the committee consisting of the school Principal, the coordinator and one of the teachers involved in the project.

3. The content of the regulations is available from the project coordinator and on the school's website (in the Erasmus + Annex).

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Date and signature of the participant

Signature of parent / legal guardian